



GENERAL CONDITIONS FOR BUILDERS OF EXPOSITIONS AT THE EXHIBITION

The company that intends to build a stand is supposed to work according to the rules mentioned in appendix 3 of the General Conditions, which have been approved by the Organiser. The General Builder of the Exhibition is OOO "PO Montazhnik". In this regard in order to conduct the work on the construction of stands we want you to fulfil the following requirements:

1. To get in touch with the fire alarm service of GAO AREC and submit the following documents:

- Act on the execution of fire protective works;
- Certificates on safe fire materials to be used;

2. No later 10 days before the start of assembling works the builder has to contact with the Department on the technical procurement of exhibitions of OOO "PO "Montazhnik"" on the issue of verification of technical documentation and of the permit to construct exhibition areas.

It is necessary to provide the following documents:

- License on the right to conduct construction work.
- License on the right to conduct electrical work.
- Plan of the exhibition/ stand (for a standard constructions) or design of a stand with the deciphering of conventional designations (for non-standard construction).
- Letter with the list of equipment needed for the construction of exhibition/ stand indicating the name of a firm for which the construction will be done, in 4 copies.

The letter will be authenticated by the head of the assembling organization.

- Certificates of conformance on the employed materials, constructions and electric equipment.
- Certificate on the power construction for a 2-storey stand.
- Copy of the order on the appointment of a person responsible for the assembling-dismantling work and for the provision of technical services of the exhibition/ stand during the exhibition term, and a person responsible for safety measures during assembling-dismantling work at exhibition site/ stand.
- Electricity design of the exhibition/ booth (2 copies) with deciphering of conventional designation and with the indication of the voltage of electricity, maximum capacity load for each unit of equipment, for points of connection of electrical equipment, verified by the head of the assembling organization.
- Copy of the order on the appointment of a person responsible for electricity, who will have the access certificate no lower than the 4th grade.
- Copy of the registration log for the control of knowledge of electricians stamped by Goselectronadzor (State Control Body on Electricity).
- List of electricians possessing access certificates, whose access grade is no lower than the 3rd grade, and who participate in electrical work at this exhibition; the list will bear a signature of the person responsible for the electricity issues and will have the name of the person responsible for electric work on exhibition site.
- Copies of electricians' certificates, indicated in the list.
- List of electricians, participating in assembly-dismantling work at exhibition site/ stand, verified by the head of assembly organization in 3 copies.
- Electricity design of the exhibition/ stand (2 copies) with deciphering of conventional designation and with the indication of the voltage of electricity, maximum capacity load for each unit of equipment, for points of connection of electrical equipment, verified by the head of the assembling organization.
- Copy of the order on the appointment of a person responsible for electricity, who will have the access certificate no lower than the 4th grade.
- Copy of the registration log for the control of knowledge of electricians stamped by Goselectronadzor (State Control Body on Electricity).
- List of electricians possessing access certificates, whose access grade is no lower than the 3rd grade, and who participate in electrical work at this exhibition; the list will bear a signature of the person responsible for the electricity issue and will have the name of the person responsible for electric work on exhibition site.
- Copies of electricians' certificates, indicated in the list.
- List of electricians, participating in assembly-dismantling work at exhibition site/ stand, verified by the head of assembly organization in 3 copies.

3. To conclude with "OOO "PO Montazhnik" an Agreement on the verification of technical documents and an Agreement on the completion of electro technical measurements.

It is necessary that the bank information and stamp of the organization are available. All the documents will be submitted in the original or in authenticated copies.

5th Regional Department of State Fire Inspection, Russian Ministry for Emergency Situations (for the city of Moscow)

Tel: 8-499-760-27-24, 8-499-760-24-52, 8-499-234-54-02

Person to contact: Syrtsov Evgeny Victorovich

Department for Technical Exhibition Provisions, OOO "PO Montazhnik"

Tel: (495) 181-19-78, (495) 181-41-06

Person to contact: Slinko Irina Nikolaevna

Examination of the design and technical documentation (is made by OOO "PO Montazhnik")

Areas under construction	Cost of examination (RUR), 1 sq.m
Carpet flooring (without building), including the one put under agricultural machinery	77 rur. 88
Building of an exhibition (stand) sq.m.	174 rur. 64
Construction of 2-level stand (for 2nd level area)	129 rur. 8
Insulance measurement	387 rur. 04
Marking of the area of building of a lay-out of the exhibition, 1 sq.m	38 rur. 94

;

eral
ard,

;

—
—
—
—
—
—